

POLYVISION™

A Steelcase Company

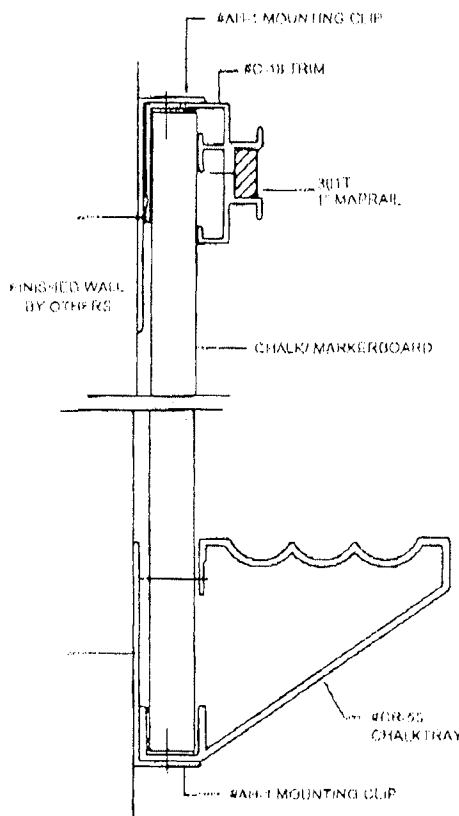
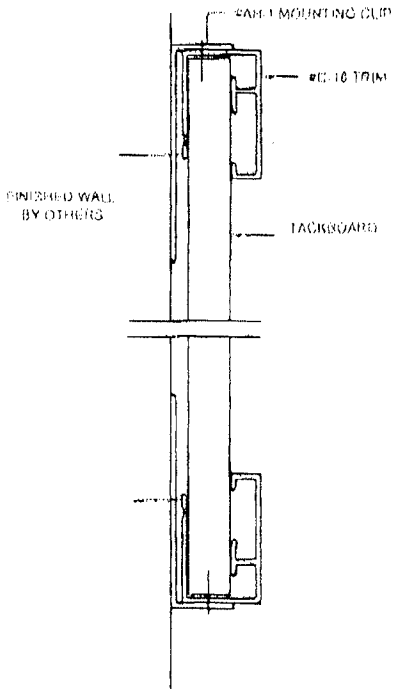
555 SERIES

DRY MARKERBOARD
CHALKBOARD OR TACKBOARD

SUGGESTED INSTALLATION INSTRUCTIONS FOR 555 SERIES MARKER, CHALK & TACK BOARDS

Note. Complete installation hardware is included with each unit. If wall construction prevents the use of hardware as furnished, it is the responsibility of the customer to furnish the required fasteners.

1. Verify sizes, colors & quantity of units delivered with units ordered. Contact the dealer or sales office where purchased to report any discrepancies.
2. Determine locations and mounting height above finish floor (AFF). Level and strike chalkline $2\frac{1}{2}$ " below this point for chalktray units with CR-55 chalktray.
3. Drill $\frac{1}{4}$ " holes 1" above this line @ 16" or 24" O.C. On sheetrock walls, put fasteners at locations of studs and insert plastic plugs. Position holes so they are 6" from each end & all others 24" o.c.
4. Fasten AH-1 mounting clips to wall with suitable anchors. Hold clips at center of slot and secure firmly so bottom edge of clip lines up with chalkline.
5. From bottom of chalkline, measure a line equal to the height of the unit and level and strike a chalkline at this point.
6. Drill $\frac{1}{4}$ " holes 1" below this line @ 16" or 24" O.C. On sheetrock walls, put fasteners at locations of studs and insert plastic plugs. Position holes so they are 6" from each end and all others 24" O.C.
7. Fasten AH-1 clips to wall with suitable anchors. The clips along the top should be positioned so that the top edge is approximately $\frac{1}{2}$ " above the chalkline and can be tapped down onto the top frame of the board.
8. Apply egg-sized gobs of manufacturers recommended Henry's #237 adhesive at 16" centers in field area of panel.
9. Lift unit in place on bottom clips and press board firmly to wall to make contact with adhesive.
10. Tap top AH-1 mounting clips downward until it touches the top trim member.
11. Screw $\frac{1}{2}$ " long #8 tek screws up through holes in bottom clips and down through holes in top clips and through trim members.
12. Inspect writing surface of markerboards and chalkboards for protective polyfilm. Remove if present. Wash all markerboards and chalkboards before use.



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